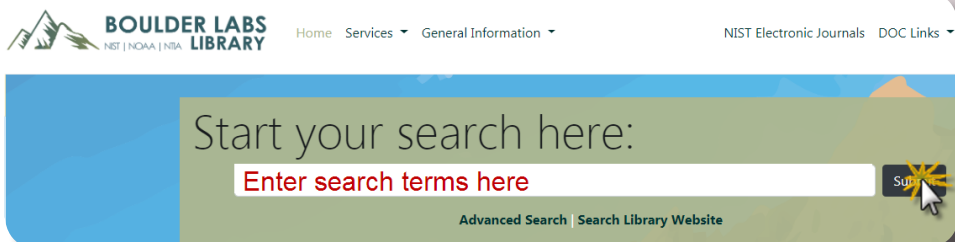


# BOULDER LABS LIBRARY OPEN HOUSE

## LIBRARY SINGLE-SEARCH BOX



### What You'll Learn:

Reasons to Use It  
Filtering Searches  
Requesting Items  
Logging In

### Why Use the Single-Search Box?

- In one place, find articles, books, & other resources to assist you in your research
- Searches multiple databases to get more search results than from a single database, like *Web of Science*

### Things You Can Do with the Single-Search Box

- Find call numbers of books in the Library
- Directly access e-articles & e-books
- Request article copies in the Library or at other libraries
- Request a book from another library (interlibrary loan)
- Renew your checkouts



### CONTACT

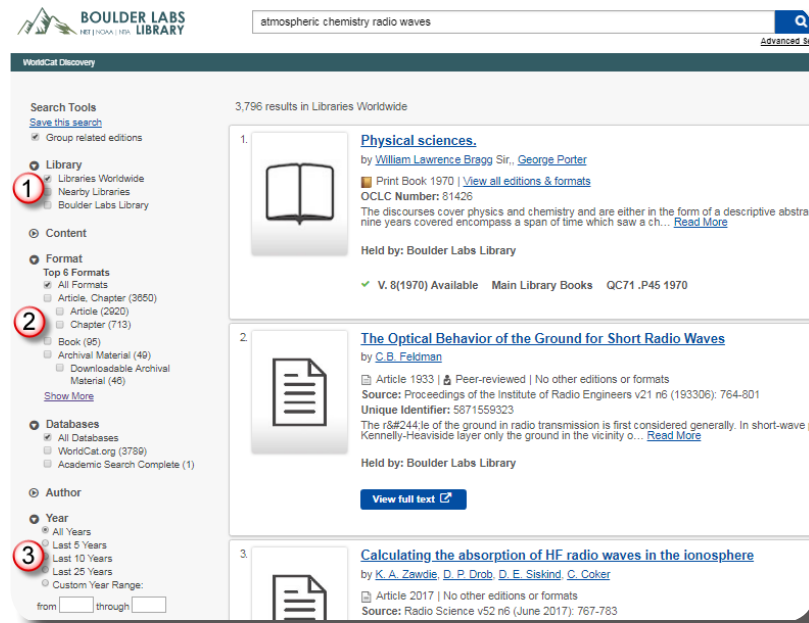
Stacy Bruss X5558  
stacy.bruss@noaa.gov



## Logging into Your Account

Log into your account to save search results or renew or place holds on books

- Find the link under **My Account**
- User name = **firstname.lastname**
- If you forgot your password, click **Set/reset password**



## Filtering Search Results

Use the facets on the left to narrow search results:

1. Library
  - Select **Boulder Labs Library** to find materials in the Library
  - Use **Nearby Libraries** to find materials at local universities
2. Format - Limit results to only books or articles
3. Year - Find the latest research